



DEPARTMENT OF THE NAVY  
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WASHINGTON DC 20350-1000

SECNAVINST 7000.29  
ASN (FM&C) (NCCA)  
15 Nov 16

SECNAV INSTRUCTION 7000.29

From: Secretary of the Navy

Subj: NAVAL VISIBILITY AND MANAGEMENT OF OPERATING AND  
SUPPORT COSTS PROGRAM DATA COLLECTION

Ref: (a) National Defense Authorization Act for Fiscal Year  
2012, Section 832  
(b) DoD Instruction 5000.73 of 9 June 2015  
(c) DoD Instruction 5000.02 of 7 January 2015  
(d) SECNAVINST 5223.2A

1. Purpose. To establish mandatory data reporting policy to meet the congressional requirement to provide complete, accurate, and timely Navy and Marine Corps operating and support (O&S) costs and related metrics for major weapon systems per reference (a).

2. Background. Per references (a), (b), and (c), Naval Visibility and Management of Operating and Support Costs (VAMOSC) Program is the authoritative data source for use in preparing O&S cost estimates within the Department of the Navy (DON). Naval VAMOSC gathers a wide range of data to maintain a historical database for use in generating future estimates. O&S estimates support decisions involving budgets, life-cycle cost goals and tradeoffs, affordability, system support concepts, and retention, modification, and replacement of current systems. The Naval Center for Cost Analysis (NCCA) operates VAMOSC per reference (d). Naval VAMOSC integrates data from Navy and Marine Corps financial, logistics, and program management systems and offices to provide visibility into aircraft, ship, shipboard system, weapon, and Marine Corps ground system operating costs and metrics. Additionally, Naval VAMOSC collects the costs of military personnel, civilian personnel, and facilities. Source data is collected from automated systems and directly from program offices and other organizations.

3. Applicability. This instruction applies to DON organizations, encompassing all U.S. Navy and U.S. Marine Corps



installations, commands, activities, field offices, and other organizational entities that record O&S costs and associated metrics.

4. Policy. This instruction directs DON organizations to provide requested cost and non-cost data to Naval VAMOSC.

a. DON organizations shall ensure complete, accurate cost and non-cost data are submitted in the format mutually agreed upon with the Naval VAMOSC program office.

b. DON organizations shall respond to VAMOSC data requests by the due dates assigned by the Naval VAMOSC program office.

5. Responsibilities

a. NCCA, under Deputy Assistant Secretary of the Navy (Cost and Economics), to meet the data collection and retention requirements of reference (a), shall:

(1) Issue annual data calls to DON organizations necessary to populate Naval VAMOSC databases.

(2) Review data and identify any significant deficiencies.

(3) Accept or formally reject data informing the DON data provider of the significant deficiencies.

(4) Issue additional data calls as needed if improved source data becomes available after the annual Naval VAMOSC data submission.

b. DON commands overseeing data provider organizations shall:

(1) Ensure subordinate organizations and program management offices are informed of the requirements in this instruction.

(2) Ensure subordinate organizations provide sufficient resources to ensure financial and logistics systems are able to provide the required data to the Naval VAMOSC program office.



(3) Ensure subordinate data provider organizations promptly rectify identified deficiencies in data provided to the Naval VAMOSC program office.

c. DON data provider organizations shall:

(1) Provide complete and accurate data to the Naval VAMOSC program in a timely manner.

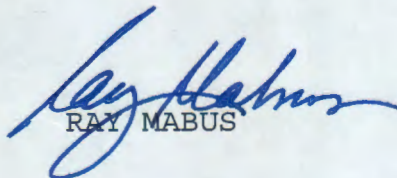
(2) Identify corrective actions in both systems and processes that are needed to address data deficiencies identified by NCCA. Allocate requisite resources and implement the corrective action in a timely manner. Provide status updates on corrective actions to the Naval VAMOSC program manager.

6. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per SECNAV Manual 5210.1 of January 2012.

7. Reports

a. The reporting requirements contained within paragraphs 1, 2, 4, 4a, and 4b are exempt from information control per paragraph 7j, Part IV of SECNAV M-5214.1 of January 2012.

b. The reporting requirements and data calls contained within paragraphs 5a(1), 5a(4), and 5c(2) are assigned SECNAV Report Control Symbol 7000-1, Naval Visibility and Management of Operating and Support Costs.



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